

CORBIN HALL COMMUNITY CENTER

RULES AND REGULATIONS

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PREAMBLE

These Rules and Regulations for the Corbin Hall Community Center and related amenities (collectively, the "Community Center") are intended to be a guide to the use of the Community Center. They are not intended to deal with all conceivable issues that may be presented for governance. These Rules and Regulations are established by the Corbin Hall Property Owners Association, Inc. (the "Association") to protect the Community Center, and to promote the health, safety, welfare and enjoyment of the Association members, their families and guests and all other persons using the Community Center. To uphold these standards, members, invitees and guests are expected to act in a manner consistent with good taste. The Association may amend these Rules and Regulations from time to time as it determines appropriate in its sole discretion.

GENERAL RULES

1. All of these Rules and Regulations shall apply to all Association members (a "Member"), invitees, guests and users of the Community Center, even if not specifically stated in portions hereof. The Association shall be permitted, but not required, to grant relief to one or more parties from specific Rules and Regulations upon written request therefore, and good cause shown in the sole opinion of the Association.
2. Members are responsible for the compliance of these Rules and Regulations by their families, guests and their invitees.
3. The Community Center shall be open on the days and during the hours as may be established by the Association. Areas of the Community Center may also be closed for scheduled maintenance and repairs.
4. Alcoholic beverages will not be served or sold, nor permitted to be consumed, at the Community Center in any manner prohibited by law.
5. Commercial advertisements shall not be posted or circulated in the Community Center nor shall solicitations of any kind be made at the Community Center without the prior approval of the Association. Other than as permitted in writing by the Association, no petition shall be originated, solicited, circulated or posted at the Community Center.
6. Any and all commercial vendors must register at the Association's caretaker office prior to, or with the Association representative on-site at the Community Center immediately upon, entering the Community Center to perform work. All vendors performing work within the Community Center shall first provide evidence satisfactory to the Association caretaker (the "Caretaker"), or other available Association representative, that such vendor has liability insurance in an amount of at least \$1,000,000.
7. It is contrary to the Association's policies to have its facilities used for functions or fund-raising efforts for the benefit of a political cause, except as specifically permitted by the Association. The Community Center shall not be used in connection with organized religious services or other activities except as may be approved by the Association.
8. Members should not request special personal services from employees of the Association who are on duty or the personal use of the Community Center furnishings or equipment which are

not ordinarily available for use by Members.

9. No pets are permitted inside the Community Center or on the Community Center parcel at any time.
10. PLEASE! No "sandy" clothing or shoes are allowed anywhere in the Community Center.
11. All complaints, criticisms or suggestions of any kind relating to any of the operations of the Association or its employees must be in writing, signed and addressed to the Caretaker.
12. Members and their guests may not abuse any of the Association's employees, verbally or otherwise. All service employees of the Association are under the supervision of the Caretaker and no Member or guest shall reprimand or discipline any employee, nor shall a Member or guest request an employee to leave the Community Center for any reason. Any employee not rendering courteous and prompt service should be reported to the Caretaker immediately. In the event any Association employee does perform special personal services for a Member, regardless of when they are performed, such employee shall be deemed to be outside the scope of the employee's employment by the Association and the Association shall not be responsible in any manner for such employee's tortious acts, injuries and/or remuneration. The employee who performs such services is also subject to review for retention of his or her employment with the Association.
13. Self-parking is permitted in areas identified as such. No parking will be allowed on grassed areas. "No Parking" signs must be observed. Vehicles parked in violation of "No Parking" signs may be towed at the owner's expense. Members shall register their vehicles with the Caretaker. Vehicle may be parked at the Community Center only during hours of operation.
14. Smoking is not permitted anywhere in the Community Center, or anywhere on the parcel upon which the Community Center is located, except in such outside areas as may be specifically designated as "Smoking Area. "No smoking shall be allowed to disturb another Member or a Member's guests. Cigarette butts must be completely extinguished and properly discarded in waste containers. Any and all damage caused by a cigarette or cigarette butts shall be the responsibility of the smoker.
15. No fireworks are permitted anywhere at the Community Center unless part of a fireworks exhibit organized and conducted by the Association.
16. Firearms and all other weapons of any kind are not permitted at the Community Center at any time.
17. Hazardous materials and illegal substances are prohibited from the Community Center and the Community Center parcel.
18. Use of the Community Center and amenities may be restricted or reserved from time to time by the Association.
19. Violation of any of these Rules and Regulations or conduct in a manner prejudicial to the best interests of the Association will subject the person in violation to disciplinary action by the Association in accordance with these Rules and Regulations, to the extent permitted under the Protective Covenants of the Association, and in such manner as the Association deems

reasonable in order to protect the interests of the Association. The personnel of the Association will have full authority to enforce these Rules and Regulations and any infractions will be reported to the Caretaker.

20. In no event shall the Association discriminate against any individual because of the individual's race, color, religion, sex, national origin, age, handicap or marital status.
21. Members and guests waive all rights to a hearing or any legal proceedings regarding any dispute with the Association.

MEMBER DUES AND CHARGES

1. Members' Association dues and assessments must be paid current in order to utilize the Community Center.
2. A Member's property located in the Corbin Hall subdivisions may be assessed by the Association for fees and charges resulting from such Member's use of, or damage to, the Community Center, as set forth in the Protective Covenants of the Association.

COMMUNITY CENTER ACTIVITIES

1. The Association desires to encourage the use of the Community Center by Members for private functions on any day or evening, provided it does not interfere with the normal operation of the Association, or with the services regularly available to Members. Members are requested to make reservations with the appropriate Association personnel for available dates and arrangements.
2. Private functions are permitted at the Community Center only with prior permission of the Association. The individual sponsoring the function shall assume full responsibility for the conduct of guests, and shall comply with Association rules and guidelines established for such activities. The sponsor of the function shall be responsible for any damage to the Community Center and for the payment of any charges not paid by individuals attending the private function.

LOSS OR DESTRUCTION OF PROPERTY OR INSTANCES OF PERSONAL INJURY

1. Each Member and each guest as a condition of invitation to the Community Center assumes sole responsibility for his or her property. The Association shall not be responsible for any loss or damage to any personal property used or stored at the Community Center, whether in lockers or elsewhere. Any such personal property which may have been left in or at the Community Center for six months or more may be sold by the Association, with or without notice, at a public or private sale, or may be otherwise disposed of, and the proceeds, if any, may be retained by the Association.
2. No person shall remove from the Community Center any property or furniture belonging to the Association without the proper authorization of the Association.
3. Every Member shall be liable for any property damage caused by the Member, any guest or any family member. The cost of such damage shall be charged to the responsible Member,

and if unpaid may be assessed against the Member's property in Corbin Hall subdivision as provided in the Association Protective Covenants.

4. Any Member, family member, guest or other person who, in any manner, makes use of or accepts the use of the Community Center, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the Association at the Community Center, either on or off the Association's property, shall do so at his or her own risk. The Member and his or her family members and guests shall hold the Association, Shore Land Investments, LLC, any manager or employee of the Association, their affiliates, their successors and assigns and their respective shareholders, partners, directors, officers, members, employees, representatives, agents and members of the Association's advisory board or committees (collectively, the "Indemnified Parties") harmless from any and all loss, cost, claim, injury, damage or liability sustained or incurred by him or her, resulting from the use of the Community Center, and/or from any act or omission of any of the Indemnified Parties. Any Member shall have, owe and perform the same obligation to the Indemnified Parties hereunder in respect to any such loss, cost, claim, injury, damage or liability sustained or incurred by any guest or family member.
5. Should any party bound by these Rules and Regulations bring suit against any of the Indemnified Parties in connection with any event operated, organized, arranged or sponsored by the Associations or on any other claim or matter in connection with use of the Community Center, and fail to obtain judgment therein against any one or more of them, said party shall be liable to the prevailing Indemnified Parties for all costs and expenses incurred by them in the defense of such suit, including court costs and attorneys' fees and expenses through all appellate proceedings.

CHILDREN

Members are responsible for the conduct and safety of any children under their supervision when using the Community Center.

GUEST PRIVILEGES

Guests must be accompanied by the sponsoring Member, unless otherwise determined by the Association. Although it is the intention of the Association to accommodate guests without inconvenience to the Members, the Association reserves the right to limit the number of guests that are invited or are sponsored by a Member on any given day. The Association also reserves the right to determine from time to time the maximum number of times a particular guest may use the Community Center as a guest of a Member. The Association may establish from time to time guest fees and charges and rules and regulations for use of the Community Center by guests. Guest privileges may be denied, withdrawn or revoked at any time for reasons considered sufficient by the Association, in its sole and absolute discretion. The sponsoring Member shall be responsible for all charges incurred by the guest. The sponsoring Member is also responsible for the conduct of a guest while at the Community Center.

EXERCISE ROOM RULES AND REGULATIONS

1. An exercise facility is located on the ground level of the Community Center, which contains cross training equipment available for use by Members and guests. Shower rooms and

dressing areas designated for "Men" and "Women" are available.

2. The exercise facility is open to all Members, and up to two (2) guests of a Member at any one time. Children from the ages of 12-17 are permitted to use the exercise facility only when accompanied by an adult who is responsible for the child and authorized to use the exercise room.
3. The exercise facility will be open for use during regular hours of operation of the Community Center, subject to revision by the Association in its sole discretion.
4. Appropriate exercise attire is required, including shirts and shoes to be worn at all times.
5. Radios, IPOD's, MP3 players, or tape players are permitted if used with personal earphones.
6. Exercise room users shall wipe perspiration from equipment after use.
7. Equipment use shall be on a first come, first served basis. Users shall operate with usual custom and consideration if other parties are waiting to use a piece of equipment.
8. No food or beverages are allowed, except that drinking water in a capped container is allowed.
9. Absolutely no "horseplay" or misuse of the equipment is permitted. Damaged equipment or any facility damage will be charged to the person(s) responsible, and/or to the sponsoring Member.
10. No wet clothing (i.e., swim wear) or "sandy" clothing/shoes are permitted in the exercise room.
11. No spitting is permitted.
12. Exercise room users should register with the Community Center on-site Association representative prior to using the exercise room. If no Association representative is available, the user shall sign the provided Registration Book.

LOCKER ROOM AND EXERCISE AREAS

Residents assume all responsibility for damage by fire or other casualty to, or theft of, personal property stored in locker rooms. Property abandoned in a locker room, storage facility, exercise room, or restroom will be removed by the Association, and at the reasonable discretion of the Association may be stored, discarded or sold in compliance with the terms of these Rules and Regulations.

GREAT ROOM REGULATIONS

1. The Great Room is intended for community-sponsored parties, social events, and for other activities attended by Members and their guests. The Great Room may be reserved on a first-come, first-serve basis by contacting the Caretaker or the appropriate representative of the

Association, and by completing all required reservation forms and making required payments.

2. The Community Center will be used by the Association for Association functions on the following days or weekends each year: New Year's Day/weekend, Memorial Day and weekend, Fourth of July/weekend, Labor Day weekend, Thanksgiving Day and weekend, and Christmas Day/weekend. A member may use the Great Room for social activities on such days, provided that all parties are to be admitted to the Community Center at no expense.
3. Reservation of the Great Room is available only for Members and is intended for use by the Member and his or her guests. The Great Room may not be reserved by a Member and leased to an outside party.
4. Application for a Great Room reservation shall be in writing to the Caretaker. The application shall specify the date, time required, and number of guests expected.
5. The Member reserving the Great Room is responsible for providing proper information to guests, and managing guest activities, parking of automobiles, and returning the Great Room after completion of the function to the condition it was in immediately before commencement of the function. The Member reserving the Great Room is responsible for any and all damage occurring in, and liability resulting from use of, the Great Room and the Community Center.
6. The Member reserving the Great Room is responsible for the orderly operation of his or her function, and to ensure that such function does not disturb other Members. No outside activities may occur, nor shall any Members or guest loiter outside of the Community Center, after 10 p.m.. The Member who has reserved the Great Room must be present for the duration of the function.
7. **PLEASE! No wet clothing (i.e., swim wear) or "sandy" clothing/shoes are allowed in the Great Room.**
8. A \$200.00 fee(\$50.00 non-refundable user fee and \$150.00 refundable security deposit) is required for use of the Great Room, due upon submission of a reservation. All or a portion of the \$150.00 security deposit may be forfeited at the discretion of the Association if the Great Room is not properly cleaned by 10:00 a.m. on the day following the function, or to compensate the Association for other costs or charges incurred as a result of the Member's use of the Great Room or Community Center. Association maid service can be pre- arranged with the Caretaker.
9. A walkthrough of the Great Room before and after the Member function shall be scheduled with the Caretaker prior to the date of the function and shall occur during normal business hours. Deposits will be refunded after Caretaker's inspection of the Great Room, provided that such inspection does not disclose any damage to the facility, or the need for repair or cleaning. The Caretaker and Association have sole discretion in regard to Member's forfeit of deposits as necessary to complete cleaning and/or repair of the Great Room.
10. Music and noise in the Great Room should be kept at a reasonable level, audible in the lobby area, swimming pool, or any Guest Suite after 1 0:00p.m. or other entertainment whether live or recorded shall not be played or presented so as to disturb others. Failure of any occupant to abate the music or other entertainment when requested to do so by the Caretaker upon

reasonable complaint of someone else shall be grounds for the Caretaker to terminate the music and/or entertainment and to request police assistance if necessary.

11. Great Room activities are prohibited beyond the hour of 12:00 midnight on Friday and Saturday, and 11:00 p.m. Sunday through Thursday. The door leading from the Great Room to the patio area shall remain closed at all times. A reservation of the Great Room does not constitute a reservation of the pool or patio areas. Use of the pool and patio areas are available to all Members.
12. Violations of Great Room rules will automatically result in a one-year suspension of Great Room privileges.
13. There will be no decorations of any type permitted on the walls, ceilings, or any other painted areas within the Great Room. Hanging of any objects from the ceiling is prohibited.
14. Use of the Great Room fireplace must be requested at the time of reservation and must be approved in advance by the Caretaker. Member is responsible for ensuring that the fireplace is properly extinguished prior to shutting down the Great Room.

GENERAL POOL RULES

1. Use of the pool area at any time is at the user's own risk. Any injuries or accidents should be reported to the Community Center attendant immediately. No lifeguard will be on duty.
2. Anyone wishing to use the pool facilities must first register with the Community Center Attendant entering the pool area, and if no attendant is on duty, then the Member and all users must sign the pool registration book. Members must register their guests and are responsible for the payment of any appropriate charges as the Association may determine from time to time.
3. Children 12 years and younger must be accompanied and supervised by an adult at all times.
4. Any child who cannot swim must be accompanied by a parent or guardian at all times while
5. in the pool area.
6. If a child is not toilet trained, he or she must wear a swim diaper while in the pool.
7. Swimming is permitted only during designated hours, which will be posted outside the pool area. The pool area may be closed due to repair, maintenance, or bad weather. The pool is officially closed when a "CLOSED" sign is posted.
8. Showers are required before entering the pool or after applying tanning lotion or sunscreen. Please limit your shower to three minutes. An outside shower is located in the pool area.
9. Bottles, glass objects, drinking glasses and sharp objects are not permitted in the pool area. Trash should be placed in the proper receptacles located throughout the pool area.
10. Food is allowed only in designated areas of the pool facilities, which at a minimum shall be five feet from the edge of the water.

11. All swimmers must wear bona fide swimming attire. Cut-offs, dungarees and bermuda shorts are not considered appropriate swimwear. Shoes or other foot coverings and caftans or shirts must be worn outside the swimming pool area. Nude or topless sunbathing and/or swimming are strictly prohibited.
12. Radios, televisions, CD players, IPOD's,MP3 players, and the like are permitted only when used with personal headphones, or if played at a sound level which is not offensive to other Members and guests. Personal headphones shall be used if requested by another Member or guest.
13. Animals, bicycles, skateboards, play balls of any type and coolers are not permitted in the pool area.
14. Lifesaving and pool cleaning equipment should be used only for the purposes intended.
15. Running, ball playing, and hazardous activities are not permitted in the pool area. This includes pushing, dunking, and dangerous games; throwing footballs, frisbees, tennis balls, or other objects; spitting or spouting water; tag games; repetitive or competitive breath holding; sitting/standing on shoulders;
16. . Association staff has the authority to expel from the pool area anyone who does not follow these Pool Rules or whose conduct is otherwise unbecoming of a Member.
17. Diving, flipping, jumping backward, or dangerous jumping into the pool is strictly prohibited.
18. Fishing, spear fishing and snorkeling equipment, other than a mask and snorkel, are not to be used in the pool area.
19. All persons using pool furniture are required to cover the furniture with a towel when using suntan oils and lotions, as the use of these oils and lotions could stain or damage the furniture. Pool furniture is not to be removed from pool area.
20. All persons using the pool area are urged to cooperate in keeping the area clean by properly disposing of towels, cans, and all other trash in the proper receptacles.
21. Smoking is not permitted anywhere in the pool area.
22. Flotation devices are permitted for non-swimming children up to five years of age. Small toys such as balls, water guns, rings, etc., may be permitted, depending on the number of persons in the pool
23. and the manner in which the toys are used. Air mattresses may be permitted, depending on the size of the mattress and the number of persons in the pool. The Club staff has the authority to discontinue use of these mattresses upon the determination that they present a safety hazard or hinder the enjoyment of the pool by others. Tire inner tubes are not permitted at any time.
24. Persons who leave the pool area for over 30 minutes must relinquish lounges and chairs by removing all towels and personal belongings. Saving chairs for persons absent from the pool area is prohibited.
25. Residents not abiding by the pool regulations may be restricted from using the pool facilities

by the Association.

26. Persons with bandages, open wounds, infections, and/ or colds are restricted from using the
27. pool.
28. PLEASE! No "sandy" clothing (i.e., swim wear) or shoes are allowed in the pool area.

KEY POLICY AND COMMUNITY CENTER SECURITY

1. If a Guest Suite guest is locked out of his/her suite by reason of a lost or misplaced key, or for other reason not the fault of the Association, and if such lock-out occurs while the Community Center is closed, the Association will charge a fee to the Member reserving the Guest Suite for gaining access to the Guest Suite. If a locksmith or similar party is required, the Member shall pay any fees charged by such party.
2. Each Guest Suite occupant is requested to assume personal responsibility for the secure closing of all entrance doors and storage room doors, making sure that these doors close behind him/her. No open door or window may be left unattended.
3. Only Members and guests of Members are entitled to use the Community Center. Guests are to be accompanied by Members.
4. Community Center related problems should be reported immediately to the Caretaker, or to Pat Wray at 757-854-3900(business hours),757-894-0832(after hours), or Bill Davis at 757-854-3900 (business hours),757-710-3827(after hours)
5. The Community Center should be entered from the south door on the parking lot end of the building. The code for that keypad is: Press the numbers 2 and 4 at the same time. Release them. Press the number 3 and while holding that,turn the door handle. PLEASE MAKE SURE DOOR LATCHES TIGHTLY BEHIND YOU.
6. Each apartment will be issued two keys upon arrival. Both keys should be left in the apartment on the counter beside the kitchen sink when you leave. You will be charged \$10.00 per key for any key not returned.

GUEST SUITE RULES AND REGULATIONS

1. Members shall contact the Association in advance to reserve the use of a Guest Suite. At the time of reservation, Member shall provide a completed registration form provided by the Association. If dates for preferred reservations are already taken, a Member will be placed on a waiting list. Reservations may be made up to ninety (90) days in advance. The reservation calendar shall be maintained in the Caretaker's office.
2. Guest Suites may be reserved for a 7-day period, running from Saturday to Saturday. Occupancy is permitted no earlier than 4 p.m. on the first day of the reservation period, and the Guest Suite must be vacated by 10 a.m. on the day of departure. Fees for use of a Guest Suite are due within one week of completing a reservation, and are as follows: \$200.00 Security Deposit; \$100.00 maid fee; \$20

3. Administration Fee. A \$100.00 fee will be charged to Members vacating the Guest Suite after 10a.m. on the day of departure. The maid fee and security deposit are refundable for cancellations made at least fifteen days prior to date of occupancy.
4. Maximum occupancy of a Guest Suite is 4 persons, including children. If this rule is violated, a Member may be prohibited from reserving Guest Suites in the future. All occupants must be 18 years or older if not accompanied by an adult.
5. No smoking is permitted in the Community Center, on any balconies, patios or decks, in the pool/spa, on the pool deck area, or anywhere on the parcel upon which the Community Center is located, except in such outside areas as may be specifically designated as "Smoking Area. "No smoking shall be allowed to disturb another Member or a Member's guests. Cigarette butts must be completely extinguished and properly discarded in waste containers. Any and all damage caused by a cigarette or cigarette butts shall be the responsibility of the smoker.
6. No pets are permitted inside the Community Center or on the Community Center parcel at any time.
7. Barbequing, grilling or cooking is prohibited in the Community Center, and on any balconies, patios, or decks, except that cooking is allowed in the Community Center kitchen upon proper approval. Barbequing is allowed in designated outside areas at the Community Center approved by the Caretaker.
8. All cutting of any type of food must be done on the plastic cutting board provided beside the kitchen sink. No cutting is allowed at any time directly on the kitchen counters.
9. All food must be removed from the Guest Suite prior to the Member's departure. All garbage should be put in plastic trash bags and placed in the dumpster located on the edge of the parking lot. No food, drinks, or canned items should be left anywhere (refrigerator, cabinets, drawers) in the Suite.
10. Members and guests shall respect other users of the Community Center, and act in such a manner becoming of a Member.
11. Members and guests shall keep the noise level to a socially acceptable level at all times. General quiet hours begin at 11 p.m. No occupant shall make or permit to be made any unreasonable disturbing noises in the Community Center or the Guest Suite, nor permit the occurrence of any conduct by its family, guests, agents or invitees that interfere with the rights, comforts, or conveniences of other Guest Suite occupants. No Guest Suite occupants shall play a musical instrument, or operate an IPOD, CD/stereo, television set, MP3 player or radio in the Guest Suite in such a manner as to disturb or annoy other Guest Suite and Community Center occupants.
12. Members and guests shall obey all local laws, rules and regulations governing use of the Guest Suite. Any fines incurred by a Member or its guests and invitees shall be the sole obligation and responsibility of the Member, and may be assessed against the Member's lot in accordance with the Protective Covenants of the Association.
13. The Guest Suite must be kept neat and orderly at all times. No doormats, overshoes, boots, umbrellas, luggage, containers for deliveries or any other items shall be placed in the hallway,

on the staircase landings, or anywhere in the Community Center other than in the Guest Suite. No items, including wet towels, clothing or swimming suits, shall be hung from the outside windows or on the balcony railings. Neither shall any linens, clothing, curtains, rugs, mops, planters or other objects be shaken or allowed to protrude from the windows, patios, balconies, or doors. All trash must be placed in the appropriate trash receptacles. All Guest Suite trash shall be placed in the outside trash receptacles upon departure.

14. No signs, notices, advertisements, other lettering or ornamental hardware shall be exhibited.
15. Members are responsible for their guests. Members must be in residence at Corbin Hall at the time any guest occupies a Guest Suite. The association reserves the right to collect from the Member the cost and resulting damages for each lost Community Center or Guest Suite key and may charge a fee related to opening the locked Guest Suite. Occupants of a Guest Suite are considered guests of the sponsoring Member. All guests must comply with all Association rules, regulations and covenants, and the hosting Member is responsible for all guest behavior, misbehavior and any resultant damages.
16. The Association reserves the right to change the usage fee and rules at any time.
17. The Member's security deposit may be withheld by the Association to cover damage to the Guest Suite, excess cleaning costs, and any other charges resulting from Guest Suite users. It is understood that the Security Deposit may not cover all potential damages/expenses, and if the total damage/ expense caused by a Guest Suite user exceeds the amount of the Security Deposit, the Association may charge the sponsoring Member for the difference, and such amount shall be immediately payable to the Association. Members and guests are expected to vacate the Guest Suite in the same condition existing as when they first checked in.
18. Parking is allowed in the confines of the Parking Lot located on the south side of the Community Center. Vehicles are not permitted to block entrances or sidewalks. Do not park on the Community Center lawn, or in front of a Member's driveway
19. Each Guest Suite occupant assumes personal responsibility for keeping the common elements of the Community Center undamaged and free from dirt and debris. The Member reserving the Guest Suite will be held personally and financially responsible for damage to the Community Center caused by any Guest Suite occupant, his/her family, invitees or guests. Repairs or replacements resulting from such damage will be billed to the responsible Member.
20. Members and guests may use the laundry facilities on a first come, first served basis. Laundry may not be left unsupervised. Sandy items may not be placed in the washer or dryer, and lint should be removed from the dryer after every use. Members and guests are required to follow all instructions posted in the laundry room.
21. Apply sunscreen in the bathrooms or outside the Guest Suite. All sunscreen should be washed off before sitting on the sofa, carpet, or any other fabric. Sunscreen will discolor rugs and fabric.
22. PLEASE! No "sandy" clothing or shoes are allowed anywhere in the Community Center.

23. **PLEASE!** Rolling luggage is not allowed on the foyer stairway. The wooden stairs will be damaged if luggage with rollers is pulled up or down them.
24. Problems in the Guest Suite or with the Community Center must be reported to the Caretaker, or the on-call Community Center attendant, in a timely manner.

Contact Bill Davis at 757-710-827 with any problems.